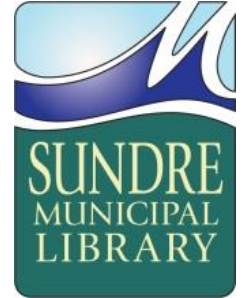




Job Posting:

Coordinator, Summer Reading Club (SRC) Sundre Municipal Library

Summer Reading Clubs are an initiative of public libraries in Canada to maintain or improve the literacy skills of school-age children over the summer. At the Sundre Municipal Library, this is a very important part of our summer programming.



Under the supervision and direction of the Library Programmer, the person hired for this position will be responsible for implementing and leading programs associated with the Summer Reading Club, managing online SRC components, and promoting the program to children and families in our community. The work requires creativity, careful organization and preparation, effective use of social media and online platforms, and the ability to work reliably and independently to plan and carry out program events.

Duties may also include aspects of library work: shelving, book check-in and check-out, packing and unpacking inter-library loans, assisting library patrons, and other duties as assigned by the Library Manager or Program Coordinator.

The experience this position provides would be an asset to any person planning to pursue a career in education, library sciences, or event planning.

This position is open to applicants aged 15 to 30 years.

Qualifications

- Experience and/or interest in working with children
- Enthusiasm for reading, libraries and literacy
- Experience working with digital media, including online meeting platforms
- Ability to meet and communicate with the public with confidence and courtesy

Terms of Employment

- 30 hours per week
- \$16.00 per hour
- 13 weeks commencing June 1 and finishing on August 27, 2021

Submit applications and resumes by email to sundrelibrary@prl.ab.ca by 4:00pm March 31, 2021. Interviews of selected candidates will be held in mid April 2021.

Inquiries:

Programmer:	Joy Willihnganz	403 638-4000 jwillihnganz@prl.ab.ca
Library Manager:	Karen Tubb	403 638-4000 ktubb@prl.ab.ca

We're hiring!

Do you love kids and reading? Are you creative and organized? Are you looking for a FUN job for the summer? Come join our team – as coordinator of our **Sundre Forest Products Summer Reading Club!** For information call 403.638.4000 or check our website.

